

SECTION 18

Format -I

Claim for Correction in the Provisional Merit List

To
The Secretary
U.C.A.C.
C.U.
Dear Madam,

This is to draw your kind attention to the following correction/s in the draft of the merit list published.

Name: Hons. Maks.

Hons. Subject

A) Name not yet published in the Draft List:

B)

		As Published	Correction
1.	Name:		
2.	Hons.Subject		
3.	Hons.Marks		
4.	Gen/Pass Marks		
5.	Category Gen/SC /ST/PC List		
6.	Year of Passing		
7.	Others if any		

Signature of the Candidate:

Date-

PH NO.
Address:-

MOBILE
NO.

Proforma for Residential /Domicile Certificate

PROFORMA-A-I

**Applicable for candidates residing in the state of West Bengal continuously at-least for last ten(10)years as on
15.12.2016**

To be issued by authorized persons other than Head of the Institution from which the candidate appeared/is due to appear in '10+2' or equivalent examination.

Domicile Certificate: Type-A-I

Certified that _____ son/daughter of
_____ is a resident / permanent resident of West Bengal at
Village/house No. _____
Street _____
Post Office _____ Police Station _____
In the district of _____ under Assembly Constituency _____
_____ and has been living in the State of West Bengal continuously / uninterruptedly at least for
the last ten (10) years as on 15.12.2016.

*Paste Passport size
photograph of
applicant in this
box*

Note:

***Photograph is to be attested by the authority.
*Candidates must submit the same photograph, as used in the
application form. The same photograph should be used
during his /her admission through this system**

Signature of Certifying Authority _____
Designation with Official seal _____
Full Name of Certifying Authority _____
Address _____
Phone No. _____ Mobile No _____
ID No. _____

Note: The Certifying Authority may please preserve the duplicate copy of the certificate in his /her office provided by the candidate.

Proforma for Residential /Domicile Certificate

PROFORMA-B

Applicable for candidates not residing in the state of West Bengal but whose parent(s) is/are permanent resident(s) of West Bengal having their permanent home address within the State.

To be issued by authorized persons other than Head of the Institution from which the candidate appeared/ is due to appear in '10+2' or equivalent examination.

Domicile Certificate: Type-B

Certified that _____ Father/Mother of _____ (the applicant) is permanent resident of West Bengal at

Village/house No. _____ street _____

Post Office _____ Police Station _____

In the district of _____ under Assembly Constituency _____

Paste Passport size photograph of applicant in this box

Paste Passport size photograph of Father / mother of applicant

Note:
*Photograph is to be attested by the authority.
*Candidates must submit the same photograph, as used in the application form. The same photograph should be used during his /her admission through this system.

Signature of Certifying Authority _____

Designation with Official seal _____

Full Name of Certifying Authority _____

Address _____

Phone No. _____ Mobile No _____

ID No. _____

Note: The Certifying Authority may please preserve the duplicate copy of the Certificate in his /her office provided by the candidate.

Competent Authority to issue Domicile Certificate

Proforma A-I and Proforma –B:

It must be signed and certified by any of the following competent authorities from Central Government or State Government having local jurisdiction over the place of the permanent residence of the concerned candidate or his/her parents, as the case may be.viz.

- (i) District Magistrate, (ii) Additional District Magistrate,(iii) Deputy Magistrate,(iv) Deputy Collector,(v) Sub-divisional Officer,(vi) Block Development Officer,(vii) Superintendent of Police,(viii) Additional Superintendent of Police,(ix) Sub-divisional Police Officer or Deputy Superintendent of Police, (x) Commissioner, Additional Commissioner, Joint Commissioner, Deputy Commissioner, Assistant Commissioner of Police Commissionerate;(xi) Judicial Magistrate of any rank or position in the concerned District or Metropolitan Locality or Hon'ble High Court at Calcutta or Hon'ble Supreme Court of India;(xii)Commissioner, Additional Commissioner, Joint Commissioner, Assistant Commissioner of Municipal Corporation,(xiii)Executive officer of Municipality,(xiv) Assistant Secretary/Equivalent and above in the Secretariat to the Government of West Bengal(including GTA)or Central Govt.(xv) Deputy Director or above in the Directorate to the Government of West Bengal or Central Government.

Every official certifying the Domicile Status of the candidate or his/her parents **must** provide one's FULL NAME, DESIGNATION, PLACE OF POSTING WITH ADDRESS, and LANDLINE AND MOBILE NUMBER ALONGWITH EMPLOYEE'S IDENTITY CARD NUMBER.

These details are MANDATORY.

CERTIFICATE ISSUED BY ANY AUTHORITY OTHER THAN WHAT HAVE BEEN ENUMERATED ABOVE WILL NOT BE ACCEPTED.

NOTE: No elected people's representative like Municipal Commission, Councilor of Municipal Corporation, any elected member of three-tier Panchayat System or GTA, MLA or MP is entitled to issue such certificates.