

## SECTION 6

### *Application Procedure for Admission to P.G. Courses*

**Application for Admission to M.A. Courses, M.A./M.Sc in Economics & Museology Course, M.Com Course, and Post Graduation course in Journalism & Mass Communication will be accepted through online admission process.**

**For online process (for specified cases) :**

**Please Visit from University website ([www.caluniv.ac.in](http://www.caluniv.ac.in)) for Application Form & Brochure**

**Application form for M.A./M.Sc./M.Com Admission will be submitted online.**

**For offline process:**

**Form to be obtained from the Secretary office and duly filled-in application form along with relevant supporting documents self-attested by the candidates are to be submitted at the same Office. The documentary evidence of the payment of Application Fee must be attached with the hard copy of the application.**

**Application fees of Rs.100/- for each application form must be paid. SC/ST/PWD) candidates will be required to pay Rs.50/- as application fee. Subject Code/Group must be mentioned at the time of e-payment of application fees e.g. for Bengali\_01; for Commerce\_13, etc.**

**Mode of payment of application fee: For** online system, application fee may be deposited in any of the following manner : (a) Through "State Bank Collect" system; i) By internet banking/debit card/credit card of any bank. (ii) Make payment online at [www.onlinesbi.com](http://www.onlinesbi.com)(State Bank Collect) and print the e-receipt. If you face any difficulty during payment please call Sri Sudip Kumar Datta, Dy Manager, SBI, C.U. Branch at the contact No. 033-2241-1678 (during working hours). *For State Bank manual collect system additional commission for bank transaction is to be borne by the candidate.* Copy of the fee deposition slip (e-receipt) is to be attached with the printed copy of the application. (iii) Before deposition of Cash at SBI Br., Challan is to be downloaded from "State Bank Collect".

#### **Eligibility:**

**1.** Originally only those students shall be eligible for admission who have passed three years degree course(10+2+3) with Honours of Calcutta University and Honours after Graduation(Special Honours) in the subject to which the admission is sought for or in a subject which has been declared to be an allied subject( Inter-disciplinary Subject) by the Faculty Council for P.G. Studies in Arts, Calcutta University.

**2. Just** previous Year Honours Graduates (i.e., applicants having qualified last year and not beyond) may also apply.

**3.** Honours graduates from other recognised Universities are eligible to apply.

Each candidate should apply in separate application forms for his/her subject or subjects of choice.

Group	Honours Graduates in	May Apply in
01	Bengali	Bengali, Museology, Linguistics and Pali
02	English	English, Linguistics and CILL
09	Pali	Pali, Museology, Ancient Indian History & Culture (1 Seat) and CILL.
03	Sanskrit	Sanskrit, Archeology, Museology, Pali, Linguistics, A.I.H.C.(1 Seat) and CILL.
15	History	History, Islamic History and Culture, Ancient History and Culture, Archeology,Pali, Museology and South & South East Asian Studies
16	Philosophy	Philosophy and Pali
17	Political Science	Political Science, South and South East Asian Studiesand A.I.H.C (1Seat)
18	Sociology	Sociology
14	Economics	Economics and South & South East Asian Studies

For allied subjects seats reserved for a specific subject, if remain vacant, will be auto-converted to general seats.

**4. Separate application** forms should be submitted for the following subjects :-

- Economics
- Museology
- Archaeology
- South & South East Asian Studies
- Linguistics
- Education
- CILL
- Pali
- History
- A.I.H.C.
- I.H.C.

**5. For admission in South & South East Asian Studies,** Honours graduates of Calcutta University or Other recognised Universities of the following subjects :-

- \* History
- \* Political Science
- \* Sociology
- \* Economics
- \* Anthropology
- \* Geography

are eligible to apply.

6.For admission to Buddhist Studies, Honours Graduates of any subjects of humanities group of Calcutta University or other recognized Universities may apply. Post-graduate diploma holders in Buddhist Studies of Calcutta University and Post-Graduates in any subject of humanities group may also apply.

7. Application forms through off line mode to be submitted in the following campuses (between 11 am and 3.00 pm on all working days)

Subject	Campus
1. Philosophy, Pol. Science, Sociology, History,  Ancient Indian History & Culture, Islamic History & Culture, Museology, Archeology, South & South East Asian Studies, Education	<b>: Alipur Campus (Khudiram Siksha Prangan)  1. Reformatory Street, Kolkata - 700027 Ph.No.033-24791645</b>
2. Economics	<b>: Economics Department  56 A, B.T, Road, Kolkata - 700050</b>
3. Other remaining subjects	<b>: College Street Campus (Asutosh Siksha Prangan)  87/1 College Street, Kolkata - 700073  033-2241-0071</b>

8. Self-Attested copies of mark sheets (Part I, Part II & Part III) and other testimonials should be attached with if the hard copy of the application form.

9. S.C./S.T/OBCA/OBCB candidates from other Universities outside West Bengal are required to upload scanned copy of a domicile certificate while submitting their online application form.

10. List of selected candidates will be published online and also displayed in the Notice Board at the office of the Secretary - College Street Campus, Alipur Campus and Economics Department.

11. No personal communication will be made with the selected candidates.

**12.** Selection will be made strictly in order of merit on the basis of percentage of marks for 60% of seats for C.U. current year students and for the remaining 40% of seats, in order of merit on the basis of the marks obtained at the subject wise Entrance Test for Non C.U. and C.U. current year and back year students. The Entrance Test for respective course will be conducted through MCQ Booklets and OMR Sheets. The MCQ Booklets will comprise 50 questions with a total of 100 marks; each question carrying 2 marks. Black Ball Pen must be used for darkening the correct answer on the OMR sheet.

**Accreditation of Marks:** For each correct answer 2 marks and for not attempted answer 0 (zero) mark will be awarded whereas for every wrong answer 0.5 marks will be deducted (Minus Marking). In case, two or more candidates obtain same marks in the entrance test, the candidates with less negative marking will be placed in higher position in the merit list.

**13.** Preference once exercised cannot be changed. And declaration regarding SC/ST/PWD/OBC-A/OBC-B/General once given cannot be altered.

**14.** Selection Procedure for admission under reserved categories:

Merit list for SC, ST and PWD candidates (for the 60% seats) will be prepared on the basis of the marks obtained in the Honours subject. Candidates should have obtained marks not lower by more than 25% of the marks obtained by the last candidate of the General Category. In case of OBC-B and OBC-B, selection will be made on the basis of the marks not lower by more than 10% of the marks obtained by the last candidate of the General Category.

Merit list for SC, ST and PWD candidates (for 40% seats) will be prepared on the basis of marks obtained in entrance test. Candidates should have obtained entrance test marks not lower by more than 25% than that of the marks obtained by the last candidate of the General category and the OBC-A and OBC-B candidates should have obtained entrance test marks not lower by than 10% than that of marks obtained by the last candidate of the General category.

(Notification No. CSR/29/14)

In any case, if a candidate obtains marks lower than the minimum qualifying marks prescribed by the University/Appropriate Authority for admission to the desired course, he / she will not be eligible for admission.